

## TOWN OF OTIS

### CONSERVATION COMMISSION

#### 2/17/2026 MEETING MINUTES

Location: Otis Town Hall, One North Main Road, Otis & Via Zoom

Conservation Commission Members present: Dave Sarnacki, Bruce Wall, Jeff Laramy, Domenic Battista, Chris Chaffee, Admin Assistant - Candy Chaffee

Conservation Commission Members absent:

Opening items/Introduction of Commission members and staff. Dave opened the meeting at 6:00 p.m. and noted that the meeting is being recorded. Dave introduced the members of the commission, and asked everyone to turn off/down their cell phones for the duration of the meeting. The Next meeting will be Tuesday, March 17<sup>th</sup>, 2026 @ 6:00 pm. The deadline for applications for the March 17<sup>th</sup>, 2026 meeting is on Wednesday, March 4<sup>th</sup>, 2026 by 3:00PM. The next office hours, for the March 17<sup>th</sup> 2026 meeting, is on Wednesday March 4<sup>th</sup>, 2026 by 3:00PM.

Minutes: Dave made a motion to approve minutes from the January 20<sup>th</sup>, 2026 meeting; DB 2<sup>nd</sup> the motion and the Commission voted unanimously to approve the minutes for the January 20<sup>th</sup>, 2026 meeting.

#### PUBLIC HEARINGS:

**Public Hearing – RDA** – Submitted by Peter Pappas, 0 Brookman Dr., Map 18C Lot 57, regarding the removal of a sandbox, all within the BZ of Otis Reservoir. After discussion between the applicant and neighbors in regards to owns the property, Dave made a motion to continue until the March meeting with the understanding that all the parties will submit all supporting documentation within 10 days of the meeting. DB 2<sup>nd</sup> the motion and the Commission voted unanimously to continue until the March meeting.

**Public Hearing – RDA** – Submitted by Todd Brouillette, 280 Kibbe Rd., Map 17C Lot 65, regarding the repair & rebuild of existing stone wall & install of a 15' x 25' paver patio, all within the BZ of Otis Reservoir. After discussion between Dave and the commission they had questions in regards to the plans that were submitted with the RDA. The applicant was not present. Therefore, Dave made a motion to continue until the March meeting. DB 2<sup>nd</sup> the motion and the Commission voted unanimously to continue until next months meeting.

**Public Hearing – RDA – Follow up from last month** – Submitted by Maxine Nogard, 105 Reservoir Rd., Map 17 Lot 21, regarding the removal of fallen and leaning trees that are endangering the home, all within the BZ of the Farmington River. After discussion between the homeowner and the commission in regards to what trees will be removed the applicant asked for a continuance until the April meeting when the snow is melted, and she is able to re-access the trees that need to be removed. Dave made a motion to grant a continuance until the April meeting. CC 2nd the motion and the Commission voted unanimously to grant a continuance.

**Public Hearing – NOI** – Submitted by Robert Albertson, 57 N. Gate Island Rd., Map 17C Lot 28, regarding the removal of an existing stone wall with the replacement of a new stone wall, all within the BZ of Otis Reservoir. Dave made a motion to grant the NOI with the addition that the applicant supplies us with a planting plan prior to the start of the job. DB 2nd the motion and the Commission voted unanimously to grant the NOI.

**Public Hearing – NOI** – Submitted by John Fecto on behalf of Anne Keesler, 131 Ray Hubbard Rd., Map 15B Lot 8, regarding the installation of a stone wall, all within the BZ of the Benton Pond. Applicant did not supply the commission or the state with all the necessary paperwork. A file number was not issued. Dave made a motion to continue until the March meeting. DB 2nd the motion and the Commission voted unanimously to continue until the March meeting.

**Follow up from last month - Public Hearing – RDA** – Submitted by Laurie Simonsen, 55 Bens Way, Map 15D Lot 115, regarding the removal of 3 decaying hemlock trees, all within the BZ of Otis Reservoir. Applicant got a 2<sup>nd</sup> opinion about needing to remove the trees and she was told they did not need to be removed. Applicant withdrew request. Dave made a motion to withdraw the request. DB 2<sup>nd</sup> the order and the Commission voted unanimously to withdraw the request.

#### **CERTIFICATE OF COMPLIANCE:**

**COC** – Submitted by Matthew Puntin - SK Design on behalf of Timothy Descoteaux, regarding a Certificate of Compliance for work completed at 91 Pike Rd., Map 16B Lot 9-5. Dave made a motion to grant the COC. DB 2nd the motion and the Commission voted unanimously to grant the COC.

#### **ENFORCEMENT ORDERS:**

Elisa Romm, 23 North Lake Ave., Map 18A Lot 41 in regards to Installation of fencing in resource area. without approval. Homeowner complied with the enforcement order. Dave made a motion to lift the enforcement order. CC 2nd the motion and the Commission voted unanimously to lift the order.

**AMENDED OCC:**

Morton Irrevocable Trust, Randy & Kellie Biggs, 327 Brookman Drive, Map 18C Lot 21 in regards to Amending current OCC 254-0485. Dave made a motion to grant the amended order of conditions. JL 2<sup>nd</sup> the motion and the Commission voted unanimously to grant the amended order of conditions.

**ANY OTHER TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIR**

Dave made a motion to adjourn the meeting at 7:07